



Assist Case Management and Objective

Aim: This course is designed to provide a general overview of Assist and Objective, the functionality of these systems and an understanding of how to accurately record, store and plan your work with clients

Target group:

New Child Protection Workers, Team Leaders and other Dept Staff who require recording access in Assist & Objective.

Training for



Staff (Child Protection)

Learning Outcomes

- Understand how the Department’s Child Protection client information system (Assist) and Electronic Document Records Management System (Objective) work together
- Understand the critical nature of storing and recording case and client information accurately
- Record key components of the Child Protection workflow

Structure

Day 1

- Search in Assist
- Understand integration of Assist & Objective
- Familiarise with key recording Activities, including Interaction, SWA & Case Plan
- Utilise, search & customise Objective
- Close a case

Day 2

- Further familiarise with recording key Activities, including Intervention, Period in Care, and Care Planning
- Understand and record Living Arrangements and Protection Orders
- Consolidate all recording workflow

Prerequisites

Completion of **Assist: An Introduction to Assist** Moodle Module

Facilitator

The Assist Training Team co-facilitate this training program with Client Applications Mentors at the Learning & Development Centre.

Registration

Child Protection Staff must register using [Employee Self Service](#)

*** Please check that this program is appropriate for you before enrolling, as there are other Assist programs tailored to specific job roles within the Department*

Learning and Development

