**OCTOBER**

**Assist – Case Management and Objective [East Perth]**
Location: East Perth  
Date: Oct 28-29  
Time: 9:00-16:30
Learn the functionality of Assist and Objective, how to accurately search, record and store information.
Recommended for: Staff-Child Protection

**Therapeutic Crisis Intervention - Refresher [Keith Maine]**
Location: Whiteman  
Date: Oct 28-29  
Time: 9:00-16:30
Review the therapeutic, trauma-informed approach to prevent high risk interventions and refresh skills to minimise, divert and respond to aggression, violence and potential crisis
Recommended for: Staff-Therapeutic Care

**Therapeutic Crisis Intervention [Karratha]**
Location: Karratha  
Date: Oct 29-1  
Time: 9:00-16:30
Master strategies to prevent, de-escalate and manage crisis, aggression and potentially violent situations using a trauma-informed therapeutic approach.
Recommended for: Staff-Therapeutic Care

**Carer Development: The Impact of Attachment Disruption & Developmental Trauma (week 3 of 3)**
Location:  
Date: Oct 29  
Time: 9:30-14:00
Learn how disrupted attachment affects the child and their developing brain. Explore and practice strategies to support your child, and develop a personalised plan for your child.
Recommended for: Staff, Carers

**Child Assessment Interviewing [Kalgoorlie]**
Location: Kalgoorlie  
Date: Oct 30-31  
Time: 9:00-16:30
Child protection workers gain the skills to interview children and young people for a variety of purposes.
Recommended for: Staff-Child Protection

**Building and Leading High Performance Teams [001318] (East Perth) **FULLY BOOKED**
Location: East Perth  
Date: Oct 30  
Time: 9:00-16:30
A comprehensive overview of the strategies necessary to rapidly develop and lead a team to success and to maximise the performance of individual team members.
Recommended for: Staff
Family Care Assessment Workshop [Keith Maine]
Location: Whiteman
Date: Oct 30-31
Time: 9:00-16:30
To provide the required knowledge and skills to undertake Family Care Assessments
Recommended for: Staff-Child Protection

Impact of Trauma on Children and Youth - Induction [East Perth]
Location: East Perth
Date: Nov 4-5
Time: 9:00-16:30
Apply an understanding of the impact of trauma on children and young people, to develop approaches and skills for working with traumatised youth.
Recommended for: Staff-Child Protection

Carer Development: Safer Caring
Location: East Perth
Date: Oct 30
Time: 10:00-13:00
Explore the concept of Safer Caring, and develop practical strategies for foster families to use in their homes to help children feel safe, whilst protecting carers from allegations.
Recommended for: Staff, Carers

NOVEMBER

Protective Behaviours [Kalgoorlie]
Location: Kalgoorlie
Date: Nov 1
Time: 9:00-16:30
Provides an overview of themes, core concepts and strategies of the Protective Behaviours Program
Recommended for: Staff

Inspect Asbestos Containing Material (Skype)
Location: Skype
Date: Nov 6
Time: 8:30-16:30
To ensure officers who are required to inspect housing stock or manage repairs to Department offices, are competent to do so as prescribed in the Code of Practice for the management and control of asbestos in workplaces
Recommended for: Staff-Housing
Creating Sanctuary - Induction [East Perth]
Location: East Perth
Date: Nov 6-7
Time: 9:00-16:30
Learn how the Sanctuary Model is used to create and facilitate safe environments for staff and young people in therapeutic care within the Department of Communities, Child Protection and Family Support.
Recommended for: Staff, Carers, Sector

Microsoft Word - Working with Reports and Long Documents [East Perth]
Location: East Perth
Date: Nov 6
Time: 9:00-13:00
Provide experienced users of Microsoft Word with the ability to control the way information is formatted and presented in Reports and Manuals
Recommended for: Staff

Carer Development: Parenting & Discipline Strategies for the Traumatised Child (Video Conference Only)
Location: Video Conference Only
Date: Nov 6
Time: 9:30-14:00
Explore the ultimate child rearing challenge – Discipline! This workshop will provide knowledge & practical strategies to calm the chaos, nurture your child’s developing mind, cultivate courage, curiosity & resilience in your child.
Recommended for: Staff

Hoarding (East Perth)
Location: East Perth
Date: Nov 7
Time: 9:00-16:30
Are you an experienced HSO or PSO and struggling to manage hoarding impacting a tenancy? Then you need to attend this course.
Recommended for: Staff-Housing

Carer Development: You are Amazing! How do you let them go? (Grief & Loss) (Rockingham)
Location: Rockingham
Date: Nov 7
Time: 10:00-13:00
Understand more about grief processes, strategies to prepare for this, & learn how to take care of yourself, your foster child & all other family members, when a child leaves your care.
Recommended for: Staff, Carers

Intersection of Child Protection and Disability [East Perth]
Location: East Perth
Date: Nov 8
Time: 9:00-16:30
increases skills and practice knowledge when working with the dynamics of disability in the context of child protection, family support and out-home-care.

Recommended for: Staff, Carers, Sector

**Writing Effectively in out of Home Care [East Perth]**

Location: East Perth
Date: Nov 8
Time: 9:00-16:30

Understand the essential knowledge required to write documents within the Residential Care (Sanctuary) Framework for therapeutic care and secure care staff.

Recommended for: Staff-Therapeutic Care


**Child Assessment Interviewing [East Kimberley]**

Location: Kununurra
Date: Nov 11-12
Time: 9:00-16:30

Child protection workers gain the skills to interview children and young people for a variety of purposes.

Recommended for: Staff-Child Protection

**Child Protection Orientation Program 3: Intensive Family Support (CPFS Division Staff Only) [East Perth]**

Location: East Perth
Date: Nov 11-15
Time: 9:00-16:30

To develop the knowledge, skills and attitudes required of staff to effectively deliver the Intensive Family Support services.

Recommended for: Staff

**Cultural Appreciation Training [001968] (East Perth)**

Location: East Perth
Date: Nov 11
Time: 9:00-16:30
This training significantly deepens and broadens participants’ understanding of the Aboriginal / non-Aboriginal partnership

Recommended for: Staff - Legal and Business Services, Finance and Business Services

**Assist - Therapeutic Care Services and Objective [East Perth]**

Location: East Perth
Date: Nov 11
Time: 12:30-16:30

Learn how to search and record child placement movements and Critical Incidents using Assist. Also provides an overview of Objective.

Recommended for: Staff-Therapeutic Care

**Therapeutic Crisis Intervention - Induction [Keith Maine]**

Location: Whiteman
Date: Nov 12-15
Time: 9:00-16:30

Master strategies to prevent, de-escalate and manage crisis, aggression and potentially violent situations using a trauma-informed therapeutic approach.

Recommended for: Staff-Therapeutic Care

**Carer Development: Therapeutic Crisis Intervention (week 1 of 3)**

Location: Beechboro
Date: Nov 12
Time: 9:30-14:30

This is a crisis prevention and intervention model designed to teach carers how to help children learn constructive ways to handle a crisis.

Recommended for: Staff, Carers

**Panel Interview Training (East Perth)**

Location:
Date: Nov 13
Time: 9:00-16:00

Provides participants with the skills required to undertake effective panel selection of staff within the public sector.

Recommended for: Staff

**SoS Pre-Birth Training [East Perth]**

Location: East Perth
Date: Nov 14
Time: 9:00-16:30

This full day workshop prepares the practitioner for effective participation in Signs of Safety Pre-Birth Meetings

Recommended for: Staff-Child Protection

**Advanced Writing Including Ministerials and Briefing Notes**

**FULLY BOOKED** [East Perth]

Location: East Perth
Date: Nov 15
Time: 9:00-16:30
Identify elements to create clear, concise and correct documents. Emphasis will be given to writers taking responsibility for, and practising skills in revising and editing their work. Learn the expectations for ministerials and briefing notes.

Recommended for: Staff

**Child Protection Orientation Program 4: Care Team Approach to Planning for Children in Care (CPFS Division Staff Only) [East Perth]**

Location: East Perth
Date: Nov 18-22
Time: 9:00-16:30

Focuses on the roles and responsibilities of child protection workers when case planning and care planning in partnership with children in care, carers, families and people significant to the child.

Recommended for: Staff-Child Protection

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**Child Safety Investigation Clinic [001966] (Video conference)**

Location: Video conference
Date: Nov 18
Time: 13:00-14:00

Child Safety Investigation Clinics sustain implementation efforts in embedding Child and Safety Investigation across Western Australia. This is an opportunity for staff to further their professional development.

Recommended for: Staff-Child Protection

**Inspect Asbestos Containing Material (Skype)**

Location: Skype
Date: Nov 19
Time: 8:30-16:30

To ensure officers who are required to inspect housing stock or manage repairs to Department offices, are competent to do so as prescribed in the Code of Practice for the management and control of asbestos in workplaces

Recommended for: Staff-Housing

**Carer Development: Therapeutic Crisis Intervention (week 2 of 3)**

Location: Beechboro
Date: Nov 19
Time: 9:30-14:30

This is a crisis prevention and intervention model designed to teach carers how to help children learn constructive ways to handle a crisis.

Recommended for: Staff, Carers
Visit Learning and Development Online for Programs, Workshops and Online Learning Opportunities. Details correct as at 25 October 2019, always refer to the online version for the most up-to-date information: cpfs.moodle.com.au

Emergency Welfare Centre Training (Albany)
Location: Albany
Date: Nov 19
Time: 9:30-13:15
To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.
Recommended for: Staff, Sector

CREATE: Values in Action [001192] (East Perth)
Location: East Perth
Date: Nov 20
Time: 9:00-16:30
Understanding how our values can enable individual, family and community wellbeing
Recommended for: Staff

Responding High Risk Infants - Health Professionals Workshop [Subiaco]
Location: Subiaco
Date: Nov 20-21
Time: 9:00-16:30
Participants will reflect on their observations of infants and young children in interaction with their parents to inform risk assessment, plan supportive interventions and interagency collaborations
Recommended for: Sector

Protective Behaviours [Mirrabooka]
Location: Mirrabooka
Date: Nov 21
Time: 9:00-16:30
Provides an overview of themes, core concepts and strategies of the Protective Behaviours Program
Recommended for: Staff

Trauma Informed Advanced Practice [East Perth]
Location: East Perth
Date: Nov 21-22
Time: 9:00-16:30
**BEFORE ENROLLING SEE FLYER FOR ESSENTIAL PRE-REQUISITE**
Develop a deeper understanding of the impact of trauma on children, young people and adults, and focus on individualised strategies to help aid healing and recovery.
Recommended for: Staff, Sector

Cultural Appreciation Training [001968] (East Perth)
Location: East Perth
Date: Nov 22
Time: 9:00-16:30
This training significantly deepens and broadens participants' understanding of the Aboriginal / non-Aboriginal partnership
Recommended for: Staff - Legal and Business Services, Finance and Business Services
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Assist – Case Management and Objective [East Perth]
Location: East Perth
Date: Nov 25-26
Time: 9:00-16:30
Learn the functionality of Assist and Objective, how to accurately search, record and store information.
Recommended for: Staff-Child Protection

Identify & Respond [East Perth]
Location: East Perth
Date: Nov 25-26
Time: 9:00-16:30
Equips participants with the skills and knowledge to identify and respond to children at risk of harm or neglect.
Recommended for: Staff, Carers, Sector

Signs of Safety - The Three Houses [East Perth]
Location: East Perth
Date: Nov 25
Time: 9:00-12:00
Learn how to use the 'Three Houses' tool to actively involve children in the child protection process of assessment, case and care planning or any other aspect.
Recommended for: Staff, Carers

Signs of Safety - Words and Pictures [East Perth]
Location: East Perth
Date: Nov 25
Time: 13:00-16:00
Learn how, when and why to use Words and Pictures” when working with children and families.
Recommended for: Staff, Carers

Housing Appeals (East Perth)
Location: East Perth
Date: Nov 26
Time: 9:00-16:30
If you are an experienced officer or supervisor required to make appealable decisions, co-ordinate Appeals or conduct Tier 1 or 2 Appeals, this course is for you.
Recommended for: Staff-Housing

Therapeutic Crisis Intervention - Refresher [Kununurra]
Location: Kununurra
Date: Nov 26-27
Time: 9:00-16:30
Review the therapeutic, trauma-informed approach to prevent high risk interventions and refresh skills to minimise, divert and respond to aggression, violence and potential crisis
Recommended for: Staff-Therapeutic Care

Carer Development: Therapeutic Crisis Intervention (week 3 of 3)
Location: Beechboro
Date: Nov 26
Time: 9:30-14:30
This is a crisis prevention and intervention model designed to teach carers how to help children learn constructive ways to handle a crisis.
Recommended for: Staff, Carers
Visit Learning and Development Online for Programs, Workshops and Online Learning Opportunities. Details correct as at 25 October 2019, always refer to the online version for the most up-to-date information: cpfs.moodle.com.au

**Provide First Aid – 1 Day [East Perth]**
Location: East Perth  
Date: Nov 27  
Time: 8:30-16:30  
Provides an excellent general grounding in first aid and will enable you to perform appropriate first aid procedures and basic life support skills.  
Recommended for: Staff

**Protective Behaviours - [East Perth]**
Location: East Perth  
Date: Nov 27  
Time: 9:00-16:30  
Provides an overview of themes, core concepts and strategies of the Protective Behaviours Program  
Recommended for: Staff

**Responding to High Risk Infants [Armadale]**
Location: Armadale  
Date: Nov 27-28  
Time: 9:00-16:30  
Previously titled "Infant Child and Family Mental Wellbeing". Participants will learn to observe infants and young children in interaction with their parents to inform assessment and to plan appropriate supportive interventions  
Recommended for: Staff-Child Protection

**FDV Communities [East Perth]**
Location: East Perth  
Date: Nov 27  
Time: 9:00-16:30  
Develop basic skills, knowledge and attitudes to work effectively with families where family and domestic violence (FDV) has been identified.  
Recommended for: Staff

**Family and Domestic Violence in Child Protection (Perth Office)**
Location: Perth  
Date: Nov 27-28  
Time: 9:00-16:30  
To enhance the knowledge and skills that workers need to effectively work with families impacted by family and domestic violence and empower child safety.  
Recommended for: Staff

**Family Care Assessment Workshop [Rockingham]**
Location: Rockingham  
Date: Nov 27-28  
Time: 9:00-16:30  
To provide the required knowledge and skills to undertake Family Care Assessments  
Recommended for: Staff-Child Protection

**Therapeutic Crisis Intervention - Refresher [Keith Maine]**
Location: Whiteman  
Date: Nov 28-29  
Time: 9:00-16:30
Review the therapeutic, trauma-informed approach to prevent high risk interventions and refresh skills to minimise, divert and respond to aggression, violence and potential crisis.

Recommended for: Staff-Therapeutic Care

**DECEMBER**

**Child Protection Orientation Program 1 - Child Protection and Signs of Safety [East Perth]**

Location: East Perth  
Date: Dec 2-6  
Time: 9:00-16:30

An introduction to the knowledge and skills required to respond to child abuse and neglect and to work effectively with children, young people and families in a child protection context.

Recommended for: Staff-Child Protection

**Responding to Aggression [East Perth]**

Location: East Perth  
Date: Dec 2-3  
Time: 9:00-16:30

Identify early warning signs of aggression, use self-regulation in difficult situations and use strategies and skills to prevent, diffuse and manage conflict situations from a trauma informed perspective.

Recommended for: Staff, Sector

**Emergency Welfare Centre Training (Broome)**

Location: Broome  
Date: Dec 2  
Time: 9:00-11:30

To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.

Recommended for: Staff, Sector

**FuSion - Family Support Network: Partner Agency Training [East Perth]**

Location: East Perth  
Date: Dec 2  
Time: 9:30-15:30

For NGO Partner Agency staff of WA Family Support Networks. FuSioN is the main client information system for the Family Support Network (FSN) and provides NGO lead and partner agency staff with the skills to navigate, search and record client information.

Recommended for: FSN Partner Agencies

**Inspect Asbestos Containing Material (Skype)**

Location: Skype  
Date: Dec 3  
Time: 8:30-16:30
To ensure officers who are required to inspect housing stock or manage repairs to Department offices, are competent to do so as prescribed in the Code of Practice for the management and control of asbestos in workplaces

Recommended for: Staff-Housing

**Microsoft Excel - Intermediate [East Perth]**

Location: East Perth
Date: Dec 3
Time: 9:00-16:30

Build experienced users of Microsoft Excel to consolidate their knowledge of formulae and functions and unlock the graphics and database features.

Recommended for: Staff

**Emergency Welfare Centre Training (Derby)**

Location: Derby
Date: Dec 3
Time: 12:00-14:30

To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.

Recommended for: Staff, Sector

**Advance Writing including Ministerials and Briefing Notes**

Location: East Perth
Date: Dec 4
Time: 9:00-16:30

Identify elements to create clear, concise and correct documents. Emphasis will be given to writers taking responsibility for, and practising skills in revising and editing their work. Learn the expectations for ministerials and briefing notes.

Recommended for: Staff

**Emergency Welfare Centre Training (Fitzroy Crossing)**

Location: Fitzroy Crossing
Date: Dec 4
Time: 11:30-13:30

To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.

Recommended for: Staff, Sector

**Creating Sanctuary [East Perth]**

Location: East Perth
Date: Dec 5-6
Time: 9:00-16:30

Learn how the Sanctuary Model is used to create and facilitate safe environments for staff and young people in therapeutic care within the Department of Communities, Child Protection and Family Support.

Recommended for: Staff, Carers, Sector

**Emergency Welfare Centre Training (Halls Creek)**

Location: Halls Creek
Date: Dec 5
Time: 9:00-11:30
Learning and Development Calendar

Visit Learning and Development Online for Programs, Workshops and Online Learning Opportunities. Details correct as at 25 October 2019, always refer to the online version for the most up-to-date information: cpfs.moodle.com.au

To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.

Recommended for: Staff, Sector

**Assist - Case Management and Objective [East Perth]**

- Location: East Perth
- Date: Dec 9-10
- Time: 9:00-16:30

Learn the functionality of Assist and Objective, how to accurately search, record and store information.

Recommended for: Staff-Child Protection

**Intersection of Child Protection and Disability [East Perth]**

- Location: East Perth
- Date: Dec 9
- Time: 9:00-16:30

Increases skills and practice knowledge when working with the dynamics of disability in the context of child protection, family support and out-home-care.

Recommended for: Staff, Carers, Sector

**Orientation Program 2: Integration of Child Protection and Signs of Safety [East Perth]**

- Location: East Perth
- Date: Dec 9-13
- Time: 9:00-16:30

Strengthens skills to respond to child protection concerns, manage and support children in the CEO's care and effectively provide individual and family support.

Recommended for: Staff-Child Protection

**Emergency Welfare Centre Training (Broome)**

- Location: Broome
- Date: Dec 9
- Time: 9:00-11:30

To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.

Recommended for: Staff, Sector

**Child Safety Investigation Clinic [001966] (Video conference)**

- Location: Video conference
- Date: Dec 9
- Time: 11:00-12:00
Child Safety Investigation Clinics sustain implementation efforts in embedding Child and Safety Investigation across Western Australia. This is an opportunity for staff to further their professional development.

Recommended for: Staff-Child Protection

Emergency Welfare Centre Training (Subiaco)
Location: Subiaco
Date: Dec 10
Time: 8:45-13:15

To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency.

Recommended for: Staff, Sector

Family and Domestic Violence in Child Protection (Fremantle Office)
Location: Fremantle
Date: Dec 10-11
Time: 9:00-16:30

To enhance the knowledge and skills that workers need to effectively work with families impacted by family and domestic violence and empower child safety.

Recommended for: Staff

CREATE: Values in Action [001192] (East Perth)
Location: East Perth
Date: Dec 11
Time: 9:00-16:30

Understanding how our values can enable individual, family and community wellbeing

Recommended for: Staff

Child Assessment Interviewing [East Perth]
Location: East Perth
Date: Dec 10-11
Time: 9:00-16:30

Child protection workers gain the skills to interview children and young people for a variety of purposes.

Recommended for: Staff-Child Protection

Therapeutic Crisis Intervention - Refresher [Keith Maine]
Location: Whiteman
Date: Dec 12-13
Time: 9:00-16:30

Review the therapeutic, trauma-informed approach to prevent high risk interventions and refresh skills to minimise, divert and respond to aggression, violence and potential crisis

Recommended for: Staff-Therapeutic Care

Assist – Case Management and Objective [East Perth]
Location: East Perth
Date: Dec 16-17
Time: 9:00-16:30

Learn the functionality of Assist and Objective, how to accurately search, record and store information.

Recommended for: Staff-Child Protection
<table>
<thead>
<tr>
<th>Event</th>
<th>Location</th>
<th>Date</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspect Asbestos Containing Material (Skype)</td>
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<td>Dec 17</td>
<td>08:30-16:30</td>
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<td>Kununurra</td>
<td>Dec 17</td>
<td>09:00-12:00</td>
<td>To inform and prepare Departmental staff and key stakeholders from our partnering agencies on the operation of providing welfare services to the community during and after an emergency. Recommended for: Staff, Sector</td>
</tr>
<tr>
<td>Emergency Welfare Centre Training (Kununurra)</td>
<td>Kununurra</td>
<td>Dec 18</td>
<td>09:00-12:00</td>
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</tbody>
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